



BUILDING CODE SERVICES ADMINISTRATIVE GUIDELINE

Number: BD-008

Title: Inspection Area Breakdown

Revision Date: 8/14/24

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Scope:

This procedure provides information on the reduction of the minimum area require for inspections.

Guidelines:

The procedure establishes the minimum area required for an inspection of Palm Beach County School District facilities.

1. Starting at wall inspections, the minimum area of inspection will be the total area of one floor of one building.
2. The contractor may request the amount of inspection area to be broken down into smaller areas prior to the inspection request.
3. To request an inspection breakdown, submit a marked up drawing to the Senior Inspector for review and approval. Once the inspection breakdown is approved, all requested inspections shall match the approved breakdown areas. Submittal may be attached to an e-mail.
4. Rooms that are not ready at the time of inspection will be cited as not ready, but the inspection may not fail if the room is not ready due a justifiable reason. Some justifiable reasons are, if the work was delayed due to a design change, or rooms like electrical or mechanical rooms that are not scheduled to be completed at the same time as classrooms.